



Outstanding Matters List

25-Oct-23

MEETING DATE	SUBJECT	ACTION REQUIRED	RESPONSIBLE OFFICER	Notes
17/11/2021	Main Street Enhancement Project	Ask TDL for a redesign that is more suitable to our needs. Invite them to December council meeting if they would like to discuss.	CEO	Project on hold until road re-alignment resolved. CEO met with CBH representatives to discuss Bin Road (9 June 2023) and promising outcome with a joint meeting with ARC Infrastructure and PTA.
9/02/2022	Holland Track Signage	Signage to mark and preserve Hollands Track	CEO/MI	Waiting on DPLH to assess
18-May-22	Employee Opinion / Climate Survey	That Council: 1. Notes and receives the information in relation to the Chief Executive Officer performance criteria in relation to the subject matter. 2. Notes that given financial resources currently available in the 2021/22 Annual Budget, the Chief Executive Officer will proceed with the quotation as presented in line with the Shire's Purchasing and Creditor Control Policy.	CEO	Deferred. NFA at this stage
15-Jun-22	NYABING COMMUNITY CHURCH	That Council: 1. Notes the correspondence from the Nyabing Community Church Committee dated 6 June 2022 in relation to ongoing discussions relating to the care and maintenance of the Nyabing Community Church building. 2. Agrees to assume all control, care and maintenance of the Nyabing Community Church and requests the Minister for Lands to amend the Crown Land Title accordingly; 3. Accepts the offer to transfer ownership of Lots 30 and 32 Aspendale Street, Nyabing (DP 79324) at no cost to the Shire; and 4. Requests the Chief Executive Officer to arrange for legal services to undertake the land transfer and authorise the Shire President and Chief Executive Officer to sign and apply the Shire Common Seal to all necessary documents.	CEO	McLeods have secured reinstatement of Church Association Separate, DPLH will consider amendment of purpose of Church Site from Religious purposes to Community Use. McLeods on-track to enable transfer of all three Lots to Council based on fresh advice. A/CEO will provide an update to Council on this matter at the August 2023 OCM
21-Dec-22	KENT DISTRICT PISTOL CLUB INC	That: 1. Council develop a formal agreement with the Kent District Pistol Club Inc regarding access and usage rights of the facility at 334 Kuringup Road as a shooting range, including any ongoing obligations in terms of use and management. 2. Authorises the Chief Executive Officer to have developed an appropriate legal formal agreement to permit the usage of the subject premises and associated facilities, including, the removal of both the Shire and State from any associated risk. 3. Authorises the Shire President and Chief Executive Officer to sign and apply the Shire common seal to all legal agreements accordingly;	MC	See item 9.1.1 of September 2023 Agenda

15-Mar-23	RECALIBRATION OF ORGANISATIONAL REPORTING / STRUCTURE	That Council endorse the verbal and written proposal provided by the Chief Executive Officer and approve a formalised recalibration of structural arrangements.	CEO	Submitted to September 2023 Briefing Session for consideration of Draft Organisation Structure.
19-Apr-23	AMENDMENT TO MANAGEMENT ORDER E221619 ON RESERVE 16286	That Council request a revocation to current Management Order over Reserve 16286 and issue a new Management Order for the purpose of "Rifle Range" with power to lease or license not exceeding 21 years, pursuant to sections 50 & 46 of the Land Administration Act 1997.	MC	Realignment of boundary and then McLeodswill lodge with DPLH.
16-Aug-23	BUSHFIRE RISK MITIGATION COORDINATOR	Council requested to seek information from the Shires of Lake Grace and Dumbleyung, in addition to consulting our own Bush Fire Advisory Committee on the matter of engaging a Bushfire Risk Mitigation Coordinator, and then present this item to Council again at a later date for further deliberation.	CEO	In progress
16-Aug-23	NEW LICENSE AGREEMENT – PINGRUP WALK TRAIL	That Council request inclusion of the whole of UCL Lot 336 on DP211378 (consisting of the 3x PINS) into Shire managed 'Recreation and Drainage' Reserve 24202, pursuant to section 51 of the Land Administration Act 1997 (LAA).	CEO	In progress
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