

11. NEW BUSINESS OF AN URGENT NATURE AGREED TO BY A RESOLUTION OF COUNCIL

PROCEDURAL MOTION

That Council accepts the following late item as new business for consideration as the nature of the business cannot await inclusion in the agenda for the next Ordinary Meeting of Council.

11.1 Unbudgeted Expense – Replacement of Oven at Pingrup Pavilion

PROPOSED MEETING DATE:	16 April 2025
PROPONENT:	Pingrup Ground Improvement Committee
LOCATION:	Pingrup Pavilion
AUTHOR:	Christie Smith, Chief Executive Officer
REPORTING OFFICER:	Christie Smith, Chief Executive Officer
FILE NO:	PRO.256 / SERV.41
ASSESSMENT NO:	N/A
ATTACHMENTS:	Attachment 1 – Request from Pingrup Ground Improvement Committee
DISCLOSURE OF INTEREST:	Nil

Purpose

To consider a request for unbudgeted expenditure to replace the oven at the Pingrup Pavilion.

Background

The commercial gas oven at the Pingrup Pavilion was tagged out of operation on 31 January 2024 due to being deemed unsafe for public use by a qualified contractor. It was determined that the oven was irreparable and required full replacement.

Quotations for a like-for-like commercial gas oven were obtained in February 2024, with pricing ranging from \$10,000 to \$12,000. Shire staff made contact (though a level of miscommunication is acknowledged) with community members believed to be regular users of the kitchen, and it was understood at that time that 2 x 600mm electric ovens would be sufficient. This alternative was selected based on anticipated benefits, including reduced gas usage and user-friendliness.

Two electric ovens were purchased and installed on 6 March 2024 at a cost of \$1,199 per oven and \$1,071 for installation, totalling \$3,469.

On 29 July 2024, the Pingrup Ground Improvement Committee (PGIC) raised concerns regarding the functionality of the new cooktops, stating it took approximately five hours to boil water, rendering them unsuitable for the Pavilion's catering needs. PGIC expressed that the committee — not just the broader community — should have been formally consulted before the decision was made.

At that time, the CEO acknowledged the feedback and advised PGIC that Council would await a formal proposal regarding a suitable replacement oven, including any financial contribution the PGIC would seek from Council. The last correspondence from PGIC was received on 13 August 2024, indicating they would submit a plan for a replacement oven.

No further action was taken by the Shire in the absence of any subsequent advice from PGIC.

Comment

On Saturday 14 April 2025, PGIC made a request for the replacement of the electric cooktops with an induction cooktop in advance of the Ongerup Football Association fixture scheduled for Saturday 3 May 2025 at the Pingrup Pavilion.

As no budget allocation exists for this item in the 2024/2025 financial year and the formal Council Agenda had already been finalised and issued on Friday 14 April 2025, this matter is presented to Council as a late item of business of an urgent nature.

The PGIC have considered three options to replace the current ovens:

Option One: 1 x Commercial Grade Oven

1 x Blue Seal Black Series G506D-900mm Modular Gas Range with 6 Burner Cooktop on 2/1 GN Static Oven. (NAT Gas) :

TOTAL COST: \$8,521.00 + installation

Pros: Longevity, heavy duty

Cons: Pricey, the ability to run at only one temp

<https://caterlink.com.au/shop/blue-seal-black-series-g506d-900mm-modular-gas-range-with-6-burner-cooktop-on-2-1-gn-static-oven-nat-gas/>

Option Two: 2 x Domestic Ovens (not matching)

1 x Westinghouse 90cm Induction Freestanding Oven: \$4,660

<https://www.winnings.com.au/p/westinghouse-90cm-induction-pyrolytic-freestanding-cooker-with-steambake-dark-stainless-steel-wfep9757dd>

1 x Westinghouse 60cm Electric/Gas Freestanding Oven - \$2,118

<https://www.winnings.com.au/p/westinghouse-60cm-dual-fuel-freestanding-ovenstove-wfe616dsc>

TOTAL COST: \$6,778 + installation

Pros: Plenty of Oven Space (205L Total), Option of gas cooktop or induction, run each oven at different temps

Cons: Ovens won't marry up together ie: height/depth etc

Option 3: 2 x Domestic Ovens (matching)

2 x Westinghouse 60cm Electric/Gas Freestanding Oven - \$2,118 each

<https://www.winnings.com.au/p/westinghouse-60cm-dual-fuel-freestanding-ovenstove-wfe616dsc>

TOTAL COST: \$4,236.00 + installation

Pros: Ovens match (same depth, height, etc), still a decent oven volume (160L)

Cons: ???

PGIC has advised their preferred option would be option 2 as this allows for a 90cm oven which can handle large pots, and a second oven for cooking two different things at once at different temperatures. They have recommended that at least one of the ovens have a gas cooktop for usability if the power goes out.

If approved, the two electric ovens currently in use will be re-purposed for use in Shire housing.

Statutory Implications

Section 6.8 of the *Local Government Act 1995* applies, requiring a resolution by Absolute Majority for any unbudgeted expenditure.

Policy Implications

Policy 1.4.1 Standing Orders

3.9 Urgent Business Approved By the Person Presiding or by Decision

In cases of extreme urgency or other special circumstance, matters may, with the consent of the person presiding, or by decision of the members present, be raised without notice and decided by the meeting.

Financial Implications

PGIC has advised they will contribute 20% of the cost of the ovens and organise the ordering and pay for the freight and installation. Therefore, it is asked that Council consider providing a financial contribution \$5,423 toward the purchase of the ovens.

If endorsed, funds could be drawn from either the municipal operating surplus or the Pingrup Recreation Reserve which is for use for the upgrade of sporting facilities in Pingrup.

The Pingrup Recreation Reserve has a current balance of \$47,922 and the forecast actual as of 30 June 2025 is \$55,222.

Strategic Implications

This proposal supports community access to well-maintained and functional facilities, contributing to the Shire's strategic priorities around supporting sporting and community infrastructure.

Risk Implications

Operational risk: Inadequate kitchen facilities may affect scheduled community and sporting events.

Reputational risk: Delayed or inadequate resolution may impact community trust and satisfaction with Council processes.

Voting Requirement

Absolute Majority

OFFICER RECOMMENDATION

That Council:

- 1. Approves \$5,423, being 80% of the total purchase cost, as unbudgeted expenditure from the Pingrup Recreation Reserve for the purchase of new ovens at the Pingrup Pavilion; and**
- 2. Notes that the Pingrup Ground Improvement Committee will fund the remaining 20% of the purchase cost, coordinate the purchase and cover the costs of freight and installation; and**
- 3 Approves the reallocation of the existing electric ovens to Shire housing.**